



Special Initiatives Assistant Position Description

Position Summary: Mentor young girls, sing a song, play a game! Help serve girls with the Girl Scout Leadership Experience as a Special Initiative Assistant by working directly with girls in grades K5-8th. Work with an Urban Initiative Specialist as you go into the community and help girls discover who they are, connect with others and take action to make the world a better place.

Term of Appointment: Special Initiatives Assistants are appointed for 6- 12 months. Hours differ on the role and responsibilities after successful completion of the application and background check process. The term is renewable upon completion of evaluation process.

Roles and Responsibilities:

Girl Scouting in the School Day: Facilitate four workshops a week for up to 2 hours a day with girls during the school day.

Girls Of Summer: Coach girls in softball throughout the summer for 4 hours a week.

Project Care: Assist in 4 hour programing at Community Learning Centers (CLC).

1. Work in partnership with girls and adults
2. Share knowledge, experience, and skills with a positive and flexible approach
3. Ability to read and interpret age-level curriculum as well as adapt it to the specific group's interests and needs.
4. Provide guidance and continuous communication with girls' parents or guardians in regards to events and practices.
5. Meet with the Director of the Urban Initiatives as needed.
6. Process and complete all registration and other paperwork required by GSISA and the council.

Benefits to the Volunteer:

Marketable Skills:

- Leadership Development
- Programing with Youth
- Organizing/ Time Management

Personal Enrichment:

- Foster a greater understanding in the beliefs of the Girl Scout movement
- Develop a network with people who share the same interests
- Participate in a national and international organization
- Discover outlets for creative expression
- Fulfill a desire to be helpful and make a difference in the lives of girls and adults

Reports to: Urban Specialist

Supported by: Director of Urban Initiatives

Core Competencies:

1. **Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the Girl Scout Leadership experience and achieve outcomes via Discover, Connect, and Take Action.
2. **Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments.
3. **Fostering Diversity:** Understands differences and embraces differences.
4. **Oral Communication:** Expresses ideas clearly and concisely. Knowledge of the contemporary Girl Scout Program.
5. **Personal Integrity:** Demonstrates honesty, credibility, and dependability.